MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 8TH JUNE 2026.

54. **PRESENT** – Councillors V. Wheeldon (Chair) S. Ellis, D. Wilson, J. Jervis and I. Plant and D. Faulkner

55. **APOLOGIES** – Councillor T. Cann, A. Thomas and P Upton

56. **DECLARATIONS OF INTEREST** – NONE

RESOLVED ITEMS

57. **CONFIRMATION OF THE MINUTES OF MONDAY 13th APRIL 2026 –**

The minutes were confirmed as correct and approved.

58. **PAYMENTS FOR APPROVAL JUNE 2026–**

The Payments for approval were approved for payment.

Description	Supplier	VAT Type	Net	VAT	Total
Accessible Picnic Table	Wybone Limited	S	1,120.99	224.20	1,345.19
Slabs - Cemetery	Travis Perkins	S	401.00	80.20	481.20
Slabs - Cemetery	Travis Perkins	S	52.44	10.49	62.93
Slabs - Cemetery	Travis Perkins	S	73.20	14.64	87.84
Skate Park Repairs	LC Construction Ltd	S	612.84	122.57	735.41
Repair Leak on bowling green	Geoff Kent	Z	120.00		120.00
Window Cleaning	Libra Cleaning Services	Z	15.00		15.00
Opening Times Signage	Woodward Printers	S	170.00	34.00	204.00
Bunting Installation	City Illuminations	S	2,500.00	500.00	3,000.00
Land Rent - Churchill Road	SMDC	Z	0.05		0.05
Maintenance Contract	Happy Pig Company	Z	50.00		50.00
Maintenance Contract	Happy Pig Company	Z	1,137.00		1,137.00
Maintenance Contract	Happy Pig Company	Z	1,137.00		1,137.00
Buisness planning Course	SPCA	Z	45.00		45.00
Salaries & Employment Liabiliti	Cheadle Town Council	Z	6,790.56		6,790.56
Microsoft Office 365	PCone Computer Solutions	S	160.00	32.00	192.00
Mayors Allowance - Flowers	Cllr P Routledge	S	11.67	2.33	14.00
Mayors Allowance - Flowers	Cllr P Routledge	S	10.00	2.00	12.00
Photocopier quarterly charges	Xeorx	S	77.62	15.52	93.14
Stationery	Interoffice Ltd	S	310.62	62.12	372.74
Grant - Spitfire Event	Discovery Group	Z	1,000.00		1,000.00
Grant - Cheadle Club	Cheadle Club	Z	200.00		200.00
Mayor Award Certificates	Woodward Printers	S	25.00	5.00	30.00
Office Cleaning	Happy Pig Company	Z	135.00		135.00
Office Cleaning	Happy Pig Company	Z	225.00		225.00
Mayor Funding Rasing - Chead	Cheadle Animal Welfare	Z	3,000.00		3,000.00
	Total		**19,379.99**	**1,105.07**	**20,485.06**

59. **REVIEW OF COMMITTEE TERMS OF REFERENCE –**

Committee reviewed Terms of Reference with a wording change to grants to state “within regulation” no further amendments, this will go for Full Council approval and form part of the Scheme of Delegation.

60. REVIEW OF DIRECT DEBITS OR REGULAR PAYMENTS –

Supplier	Description	£	M/Q	Comments
BT	Maintenance Charges	86.68	Q	to be reviewed in Sept 26
BT	WIFI & Telephone Package	270-300	Q	to be reviewed in Sept 26
Shire Leasing	Telephone Hardware Lease	240.95	Q	to be reviewed in Sept 26
Corona Energy	Electricity/Gas Supply	Fluctuate	M	
Sage	Payroll software	£11	M	
SMDC	Waste Contracts	£228.79	M	
SMDC	Rates for the cemetery & the Lodge	£285.90	M	
SWALEC	Electricity Defib Freehay	£75.00	M	Approx
NATWEST	Bank Charges	10-50	M	Can fluctuate
Everflow	Water Rates - The Lodge	30-50	M	Can fluctuate
Happy Pig	Maintenance Contract	£1,137.00	M	Committee Approved Payment for 12 Months 8.06.26
Happy Pig	Office Cleaning	120	M	Committee Approved Payment for 12 Months 8.06.26

61. REVIEW OF BANKING ARRANGEMENTS –

The Council currently bank with NATWEST, online banking access for Rachel Parker & Dave Mullington and the following members to be included on the Bank Mandate – Councillors - Vicky Wheeldon, Alan Thomas, Paulette Upton, Daniel Faulkner and Stephen Ellis.

RECOMMENDATIONS TO FULL COUNCIL

62. CONFIRMATION OF TRUSTEES FOR CHEADLE UNITED CHARITIES –

It was resolved that all members of the Finance & Resources Committee would be trustees of the Cheadle united Charities. The Clerk advised that they would receive an email to provide their DOB.

63. APPROVE THE BANK RECONCILIATION FOR APRIL 2026 –

The bank reconciliation for was reviewed and accepted as a true record with the corresponding bank statements signed and approved. The Clerk updated the Committee on the £50 balance and advised this relates to petty cash and will look into this further now that that petty cash will be recorded in Scribe.

	Bank Reconciliation at 30/04/2026			
	Cash in Hand 01/04/2026			290,358.02
	ADD			
	Receipts 01/04/2026 - 30/04/2026			216,442.12
				506,800.14
	SUBTRACT			
	Payments 01/04/2026 - 30/04/2026			16,269.22
A	**Cash in Hand 30/04/2026** (per Cash Book)			**490,530.92**
	Cash in hand per Bank Statements			
	Petty Cash	01/06/2026	150.00	
	Business Money Manager	30/04/2026	489,699.52	
	Current Account	30/04/2026	2,500.00	
				492,349.52
	Less unpresented payments			3,961.60
				488,387.92
	Plus unpresented receipts			2,193.00
B	**Adjusted Bank Balance**			**490,580.92**
	Error A does NOT equal B			
	ERROR IS	**£-50.00**		

64. PAYMENTS & RECEIPTS LIST REPORTS FOR APRIL 2026 –
Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve.

65. PREPARATIONS FOR LGR ASSET INFORMAL EXPRESSIONS OF INTEREST
The Committee recommends a working party to work on a business plan for each asset and review the list of assets for any other potential for transfer. A maximum of 10 members was recommended.

COMMITTEE ACTION PLAN

66. MID TO LONG-TERM FINANCIAL PLANNING –
This item has been reviewed in depth and is awaiting the Maintenance plans & Risk assessments to be completed and will remain an ongoing agenda item. Following the internal audit this is high priority. The Maintenance Plans will be included on the agenda for Leisure & Operations.

67. WEBSITE UPDATE
The Deputy Clerk will arrange a meeting with the provider to obtain an update on the outstanding requirements of the website.

68. REVIEW OF COMMITTEE ACTION PLAN AND OBJECTIVES FOR THE YEAR
The committee review the action plan and set the objectives for the year.

- Detailed maintenance plans for all sites to enable long-term financial forecasting and planning.
- LGR planning
- Long-term financial plan and reserve structure

69. FOLLOW UP ACTIONS FROM THE INTERNAL AUDITORS REPORT
The Committee reviewed the report from the internal auditor, financial planning is a key objective, the Civic Regalia will be valued and insurance will be review accordingly and the asset register updated. It was recommended that the policy working party would continue to operate with Cllrs P. Upton, M. Downie, A. Thomas & I.Plant alongside Cllr P Upton and the Deputy Clerk who are focusing on the bronze award. It was requested for Full Council to be updated on the progress of the bronze award. Assertion 10 will be reviewed at the next meeting to ensure Council is meeting all the requirements for the regulation.

CONFIDENTIAL ITEMS

70. COMMITTEE TO CONSIDER THE PURCHASE OF NEW IT EQUIPMENT

The Clerk updated the Committee to advise that the current IT equipment is no longer supported by windows and a upgrade is required as the current equipment is beginning to have reduction in operation output. It was therefore agreed that the IT providers recommendation for new equipment and costing for implementing this would be accepted.

There being no further business the meeting was brought to a close.

Signed…….