MINUTES OF THE CHEADLE TOWN COUNCIL EVENTS COMMITTEE MEETING HELD ON MONDAY 19th MAY 2025 AT THE LODGE 2.00PM

1. **PRESENT** – Councillors P. Upton (Chair), I. Plant, V. Wheeldon

2. **APOLOGIES** – Councillors Z. Routledge

3. **PARTY IN THE PARK 2026**

The Committee reviewed the action plan which was updated accordingly.

Keys discussions were –

- Risk Assessment – R. Parker with the inclusion of the new regulations for Martyn's Law.
- TENS – P. Upton
- It was agreed to use UK Medical Event Services be the 1st Aid provider
- The Committee agreed table top football.
- Jackson Marquee – The same requirements as last year with additional chairs from 100 to 125.
- Main act has been arranged and the social media release agreed and will be published.
- Banners to be installed at least 2 weeks before and after the Carnival. A banner on the railings on Tean Road at the Bottom of Station Road as soon as the Carnival has finished to ensure no confusion with the events and the Party in Park is advertised in good time.
- Clerk to send Civic invites and the refreshments will be arranged by St Giles the Abbott afternoon Tea.
- Dave to arrange with Warwick's £400 charge with the stipulation ride fares are low
- Huntsman to provide the bar this year – Cllr Plant to arrange
- Inflatables to be inclusive of all ages – Cllr Plant to arrange
- Climbing Wall to be contacted – Cllr Plant to arrange
- Leek United Sponsorship Clerk to contact to request funding
- Toilets – Ace Loos – 10 toilets - 1 Disabled to be located in the same place as last year – Cllr Plant confirmed the booking
- PA System – Cllr Upton to arrange with Craig as it was agreed that 2 x PA systems are required

Request Full Council approve the top-up of the Reserve to cover the expenditure and build the reserve for the next year's event. The recommended Reserve starting balance is £3,000, therefore required amount to include the shortfall from this year event plus the starting balance.

4. **THE NEXT MEETING DATE –** It was proposed that the next meeting would take place at June/Early July. Invites to be send to Rev Garry Higgs, Rev Julie Hassel and the RBL in preparation for Remembrance in Cheadle.

There being no further business the meeting was brought to a close.

Signed……