MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON WEDNESDAY 8TH FEBRUARY 2023 AT THE LODGE AT 7PM.

441. PRESENT – Councillors M. Staton (Chair), N. Wood (Vice Chair), I. Plant, C. Chell, A. D. J. Thomas, S. Ellis, P. Routledge and R. Wood.

442. APOLOGIES – Councillors S. Walley, Mrs. P. Upton and D Ottley.

443. DECLARATIONS OF INTEREST - None

444. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

445. CONFIRMATION OF THE MINUTES OF WEDNESDAY 11TH JANUARY 2023 – Approved and confirmed as a correct record.

446. MISCELLANEOUS GRANT APPLICATION (DE CAVERSMILL THEATRE COMPANY) - It was resolved that a miscellaneous grant of £200 would be declined due to the Theatre Company not actively operating within the Cheadle boundary, therefore the criteria requirements for Council to award grants wasn't established.

447. PAYMENTS FOR APPROVAL –

Description	Supplier	VAT Type	Net	VAT	Total
Christmas Lighting Scheme 40%	City Illuminations	S	3,562.00	712.40	4,274.40
Community Reassurance	Nicky Derrett	Z	1,032.50		1,032.50
Defib Battery & Pads	AEDonate	S	255.49	51.10	306.59
General Maintenance	Homepoint	S	16.20	3.24	19.44
lengthsman Invoice - April - Dec	Gary Bentley	Z	2,400.00		2,400.00
New Cemetery Ext Discharge Report	Hewitt & Car Services	S	250.00	50.00	300.00
Photocopier Usage Charges	Xeorx	S	76.43	15.29	91.72
Plumbing call outs to Cemetery & Lodge	Geoff Kent	Z	160.00		160.00
Tean Rd Gate Replacement Letters	William Mellard & Sons Ltd	S	279.00	55.80	334.80
Xmas Lighting Repairs	City Illuminations	S	400.00	80.00	480.00
Total			**8,431.62**	**967.83**	**9,399.45**

RECOMMENDATIONS TO FULL COUNCIL

448. **BANK RECONCILIATION FOR DECEMBER -** The Bank Reconciliation for December 2022 was reviewed and accepted as a true record, with a recommendation for Full Council to approve.

449. **PAYMENTS & RECEIPTS LIST REPORTS FOR DECEMBER –** Reviewed & accepted as a true record, with a recommendation for Full Council to approve. The corresponding bank statement was confirmed as correct and signed by the Chair Cllr M Staton.

450. **SUMMARY OF RECEIPTS/PAYMENTS YEAR TO DATE -** Reviewed and accepted as a true record, with a recommendation for Full Council to approve.

ACTION PLAN FOR FINANCE & RESOURCES COMMITTEE

451. **COMMITTEE ACTION PLAN –** The committee reviewed the action plan in relation to follow up actions from the last meeting, making additional comments on how to proceed. The Committee discussed long term commitments which the committee will be required to complete, these items have now been included within the action plan to monitor progression.

There being no further business the meeting was brought to a close.

Signed…….

	Bank Reconciliation at 31/12/2022		
	Cash in Hand 01/04/2022		303,704.46
	ADD		
	Receipts 01/04/2022 - 31/12/2022		375,332.88
			679,037.34
	SUBTRACT		
	Payments 01/04/2022 - 31/12/2022		269,685.18
A	**Cash in Hand 31/12/2022** (per Cash Book)		**409,352.16**
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2022	100.00	
	Cheadle United Charity 31/12/2022	0.00	
	Business Money Manager 31/12/2022	411,874.62	
	Current Account 31/12/2022	2,500.00	
			414,474.62
	Less unpresented payments		5,122.46
			409,352.16
	Plus unpresented receipts		
B	**Adjusted Bank Balance**		**409,352.16**
	A = B Checks out OK		

Payments December 2022

Description	Supplier	Net	VAT	Total
SMDC - Cemetery Rates	Staffordshire Moorlands District Council	140.00		140.00
SMDC - Lodge Rates	Staffordshire Moorlands District Council	157.00		157.00
Electricity x 2 sites	Corona Energy	63.48	3.18	66.66
Gas - The Lodge	Corona Energy	110.12	5.51	115.63
Maintenance Contract	Happy Pig Company	1,137.00		1,137.00
Christmas Lights Civic Refreshments	Cheadle Community Information & Resources Group	150.00		150.00
Office Cleaning	Happy Pig Company	150.00		150.00
Waste Contract - Cemetery	Staffordshire Moorlands District Council	182.55		182.55
Waste Contract - The Lodge	Staffordshire Moorlands District Council	19.15		19.15
Excavation Test Holes - Cemetery	A. J. Beaman Construction Ltd	620.00	124.00	744.00
Christmas lighting installation 60% payment	City Illuminations	5,343.00	1,068.60	6,411.60
Electricity x 2 sites	Corona Energy	93.76	4.70	98.46
Electricity - Freehay Defib	SWALEC	19.98	0.99	20.97
General Maintenance	Homepoint	52.87	10.57	63.44
Slabs for bench bases - Cemetery	Travis Perkins	120.56	24.11	144.67
Vandalism repairs to toilet & board up work shed	Happy Pig Company	170.00		170.00
Vandalism repairs to toilet - internal doors	Happy Pig Company	85.00		85.00
Toilet repainting following vandalism	Happy Pig Company	240.00		240.00
Stationery	Interoffice Ltd	80.53	16.10	96.63
Letterheads & Compliment Slips	Woodward Printers	150.00	30.00	180.00
Photocopier quarterly charges	Xeorx	77.62	15.52	93.14
street Lighting Maintenance & Energy Charges	EON	2,234.05	446.81	2,680.86

CiCLA Portfolio Fee	SPCA	450.00		450.00
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Deputy Mayor Allowance	Cheadle Town Council	51.00		51.00
Salaries	Cheadle Town Council	9,242.49		9,242.49
General Maintenance	Homepoint	25.81	5.16	30.97
Vandalism repairs to toilets	Happy Pig Company	60.00		60.00
Gambling License	Staffordshire Moorlands District Council	20.00		20.00
Burial Deed Books	Shaw & Sons Ltd	648.00	129.60	777.60
Sage	Sage	7.00	1.40	8.40
Gas - The Lodge	Corona Energy	138.43	6.92	145.35
Water Rates	Everflow	52.25		52.25
Bank Charges	NATWEST	8.75		8.75
	Total	**22,550.40**	**1893.17**	**24,443.57**

Receipts December 2022

Rent	Lee Rigby Foundation	200.00		200.00
Memorial Application Fee	Nettlebank	2,265.00		2,265.00
Burial Fee	JP Keates Funeral Directors	4,040.00		4,040.00
Burial Fee	Samuel Sigley & Son Funeral Directors	356.00		356.00
Burial Fee	Field Funeral Directors	178.00		178.00
Memorial Application Fee	JBM Memorial	321.00		321.00
Mayor Fund Raising	Threapwood Guides	106.00		106.00
Rent	Lee Rigby Foundation	200.00		200.00
Bank Interest	NATWEST	273.37		273.37
VAT Reclaim	HMRC		3,202.41	3,202.41
	Total	**7,939.37**	**3202.41**	**11,141.78**