MINUTES OF THE CHEADLE UNITED CHARTIES FOLLOWED BYT FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 15TH SEPTEMBER 2025

181. PRESENT – Councillors V. Wheeldon (Chair), S. Ellis (Vice Chair) I. Plant, A. Thomas, D. Wilson, P. Upton D Faulkner, J Jarvis and C Richardson.

182. APOLOGIES – None

183. ABSENT -Councillors L. Wood Williams

184. DECLARATIONS OF INTEREST – NONE

CHEADLE UNITED CHARITES

185. REVIEW & APPROVE BANK RECONCILATION AUGUST 2025 –
The trustees reviewed the bank reconciliation for August were agreed and approved.

186. REVIEW & APPROVE ACCOUNTS – PAYMENTS/RECEIPTS APRIL-AUGUST 2025

The trustees reviewed the Account for payments and receipts from April to August were agreed and approved.

187. REVIEW CRITERIA FOR CHRISTMAS AWARD
The trustees discussed the criteria for qualifying for the Christmas award and agreed that applicants must provide documentation to support a means-tested assessment. A notice will be published at the end of September, with a deadline of 31st October for submissions. Applications will be reviewed at the November meeting to ensure timely distribution ahead of Christmas.

FINANCE & RESOURCES COMMITTEE

RESOLVED ITEMS

188. COMMITTEE TO CONSIDER VICE CHAIR APPOINTMENT –
Following a nomination from Cllr V. Wheeldon for Cllr S. Ellis, and seconded by Cllr P. Upton, it was resolved that Cllr Stephen Ellis be appointed Vice Chair of the Committee. It was further agreed that the Council records its thanks to Cllr C. Clark for his service to Cheadle Town Council, and the Clerk is instructed to write a formal letter of appreciation on behalf of the Council.

189. CONFIRMATION OF THE MINUTES OF MONDAY 15TH JULY 2025 –
The minutes were approved and confirmed as correct.

190. PAYMENTS FOR APPROVAL SEPTEMBER 2025–

Description	Supplier	VAT Type	Net	VAT	Total
Repairs to Burst Pipe	Geoff Kent	Z	220.00		220.00
Cemetery Wall Repair & Mainte	Mark Trumble Natural Dry S	Z	1,590.00		1,590.00
Maintenance Contract	Happy Pig Company	Z	1,137.00		1,137.00
General Maintenance	Homepoint	S	29.12	5.82	34.94
Office Cleaning	Happy Pig Company	Z	131.25		131.25
Civic Service - Venue Hire	Guild Hall	Z	154.00		154.00
Cemetery Ext - water connectic	7 Trent Water	Z	24.14		24.14
Photocopier quarterly charges	Xeorx	S	77.62	15.52	93.14
Cemetery Ext - Ecological Addit	Hewitt & Car Services	S	1,240.00	248.00	1,488.00
Party in the Park - Event PA	Craig Jacks Audio & Lightin	Z	260.00		260.00
Small Bowling Pavilion Project	Town & Country Staffs Ltd	S	5,605.00	1,121.00	6,726.00
Town Centre Notice Board	Noticeboards Company Cur	S	2,646.67	529.33	3,176.00
Stone Gateposts	JJ Construction Ltd	S	5,220.00	1,044.00	6,264.00
Salaries & Employment Liabiliti	Cheadle Town Council	Z	6,703.26		6,703.26
	Total		**25,038.06**	**2,963.67**	**28,001.73**

RECOMMENDATIONS TO FULL COUNCIL

191. APPROVE THE BANK RECONCILIATION FOR JUNE 2025 – The bank reconciliation for June 2025 was reviewed and accepted as a true record with the corresponding bank statements signed and approved.

	Bank Reconciliation at 30/06/2025			
	Cash in Hand 01/04/2025			304,728.76
	ADD			
	Receipts 01/04/2025 - 30/06/2025			237,704.78
				542,433.54
	SUBTRACT			
	Payments 01/04/2025 - 30/06/2025			85,031.44
A	**Cash in Hand 30/06/2025** (per Cash Book)			**457,402.10**
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2023	100.00	
	Business Money Manager	30/06/2025	456,805.15	
	Current Account	30/06/2025	2,500.00	
				459,405.15
	Less unpresented payments			2,003.05
				457,402.10
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**457,402.10**
	A = B Checks out OK			

192. APPROVE THE BANK RECONCILIATION FOR JULY 2025 – The bank reconciliation for July 2025 was reviewed and accepted as a true record with the corresponding bank statements signed and approved.

	Bank Reconciliation at 31/07/2025		
	Cash in Hand 01/04/2025		304,728.76
	ADD		
	Receipts 01/04/2025 - 31/07/2025		244,833.48
			549,562.24
	SUBTRACT		
	Payments 01/04/2025 - 31/07/2025		118,171.64
A	**Cash in Hand 31/07/2025** (per Cash Book)		**431,390.60**
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2023	100.00	
	Business Money Manager 31/07/2025	430,793.65	
	Current Account 31/07/2025	2,500.00	
			433,393.65
	Less unpresented payments		2,003.05
			431,390.60
	Plus unpresented receipts		
B	**Adjusted Bank Balance**		**431,390.60**
	A = B Checks out OK		

193. PAYMENTS & RECEIPTS LIST REPORTS FOR JUNE/JULY 2025 – Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve.

194. COMMITTEE TO CONSIDER PROPOSAL FROM GOODMAN NASH RATES REBATE

The Committee agreed that they would not peruse the proposal and would look into this in house without third parties involved due to potential fees, should the land be exempt the RFO will explore.

195. COMMITTEE TO REVIEW THE CHANGES TO THE PRACTITIONERS GUIDE ASSERTION 10

The Committee reviewed the documents and are working towards complying with the regulation in preparation for the AGAR 2025/26.

196. COMMITTEE TO CONSIDER SID UNITES BUDGET PROPOSALS

Cllr A. Thomas provided the Committee with an overview of proposed units intended to improve road safety on key routes within the Town. It was reported that two pre-used units may be available; however, further investigation is required into both the condition and suitability of the pre-used units, as well as the potential purchase of new units. Cllr Thomas to investigate both options and present a report, including costings, at the next meeting. Members of the Committee welcomed the proposal and expressed their support for initiatives aimed at enhancing road safety within the Town.

197. HIRE CHARGES FOR THE BOWLING PAVILION

The Committee recommends to charge for the facility at £15ph and the Leisure & Operations Committee to review the hire agreement and relevant arrangements.

COMMITTEE ACTION PLAN

198. REVIEW OF COUNCIL BANKING & MANDATE

Item deferred to enable RRFO to attend the Hanley branch to determine the requirements as this facility is not available locally.

199. MID TO LONG-TERM FINANCIAL PLANNING

This will continue to form a base for Council's financial plans and agenda item and will be reviewed at the next meeting to co-inside with the budget preparations.

200. REVIEW OF FINANCIAL REGULATIONS

The RFO provided a draft version on the financial regulations which highlighted the amendments and

201. BUDGET PREPERATIONS 2026-2027

The RFO will fashion a draft budget for the next meeting and all other Committees have been given the deadline of the end of October to submit budget proposal for the year of 2026/2027.

CONFIDENTIAL ITEMS

202. COMMITTEE TO CONSIDER THE ARANGMENTS FOR .GOV EMAIL ADDRESSES.

Further information is required to make an informed decision on the best option for operating systems. Cllr I Plant will review operation system with SMDC to move forward to comply with the assertion 10. To be reviewed further at the next meeting.

203. CONTRACTS FOR RENEWAL PHOTOCOPIER & PRINTING SERVICES.

This item was deferred until the next meeting as not all information received.

204. CONTRACTS FOR RENEWAL TELEPHONE & BROADBAND.

Cllr Thomas will resend the quotation in a useable format to send for tendering, potential providers were identified.

There being no further business the meeting was brought to a close.

Signed…….