MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 15th JULY 2025

126. PRESENT – Councillors V. Wheeldon (Chair), C. Clark (Vice Chair) I. Plant, L. Wood Williams, D. Wilson, P. Upton and S. Ellis.

127. APOLOGIES – Councillors A. Thomas

128. DECLARATIONS OF INTEREST – NONE

129. SECTION 33 DISPENSATION REQUESTS – NONE

RESOLVED ITEMS

130. CONFIRMATION OF THE MINUTES OF MONDAY 9TH JUNE 2025 –
The minutes were approved and confirmed as correct.

131. PAYMENTS FOR APPROVAL JULY 2025 –
With the inclusion of the Nurf guys invoice of £480 for Party in the Park with the below were approved for payment.

Description	Supplier	VAT Type	Net	VAT	Total
General Maintenance	Homepoint	S	64.53	12.91	77.44
General Maintenance	Homepoint	S	12.49	2.50	14.99
General Maintenance	Homepoint	S	19.46	3.89	23.35
Cemetery Ext - Cutting x 2	Shire Weedfree Ltd	S	450.00	90.00	540.00
Maintenance Contract	Happy Pig Company	Z	1,137.00		1,137.00
Cllr Training	SPCA	S	350.00	70.00	420.00
Salaries & Employment Liabiliti	Cheadle Town Council	Z	7,524.54		7,524.54
Office Cleaning	Happy Pig Company	Z	175.00		175.00
Photocopier Usage Charges	Xerox	S	32.21	6.44	38.65
Cemetery Ext - Preparation of t	Hewitt & Car Services	S	425.00	85.00	510.00
Party in the Park - 1st Aid Depc	UK Medical Event Services	S	55.00	11.00	66.00
Party in the Park - Alpacas	Wetley Moor Alpaca	Z	250.00		250.00
Footpath Tean Road Rec	W.T. Riley & Sons	S	6,500.00	1,300.00	7,800.00
Cemetery Tree Maintenance	ARB (Tree Care Specialists)	S	5,220.00	1,044.00	6,264.00
	Total		**22,215.23**	**2,625.74**	**24,840.97**

RECOMMENDATIONS TO FULL COUNCIL

132. APPROVE THE BANK RECONCILIATION FOR MAY 2025 – The bank reconciliation for May 2025 was reviewed and accepted as a true record with the corresponding bank statements signed and approved.

	Bank Reconciliation at 31/05/2025			
	Cash in Hand 01/04/2025			304,728.76
	ADD			
	Receipts 01/04/2025 - 31/05/2025			227,527.38
				532,256.14
	SUBTRACT			
	Payments 01/04/2025 - 31/05/2025			81,477.69
A	**Cash in Hand 31/05/2025** (per Cash Book)			**450,778.45**
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2023	100.00	
	Business Money Manager	31/05/2025	465,681.50	
	Current Account	31/05/2025	2,500.00	
				468,281.50
	Less unpresented payments			17,503.05
				450,778.45
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**450,778.45**
	A = B Checks out OK			

133. PAYMENTS & RECEIPTS LIST REPORTS FOR MAY 2025 –
Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve.

134. MONITORING OF EXPENDITURE FOR TEAN ROAD REC PROJECTS
The Committee reviewed the final expenditure for the project. The total spend amounted to £227,949.25, with total income recorded at £225,921.90**,** resulting in an overspend of £2,027.35. The Committee expressed its thanks to Councillors Paulette Upton and Ian Plant, as well as to the RFO, for their efforts in successfully delivering the project. In light of some unforeseen costs, the Committee was satisfied that the project was completed with only a minimal overspend. It was noted that the figures presented exclude the earmarked reserves for infrastructure, as the drainage works—though necessary to enable the project to proceed—were not part of the project's direct delivery or expenditure.

135. REVIEW OF COUNCIL RESERVES

The Committee reviewed the Reserves and were happy with the general fund levels which currently sit at approximately 8 months. It was resolved that additional funds would be transferred for the gates to allow them to be galvanised before they are re-erected with the consultation with the Chair of Leisure & Operations & Finance & Resources.

136. UPDATE FROM WEBSITE WORKING GROUP

Councillor Plant updated the Committee on the positive progress made and advised there is another scheduled meeting 18th August and that the website is expected to be ready to present and go live in September. RFO advised the Committee that the Council will need to move to .gov.uk email addresses and is procuring further details on how this can be delivered to meet current guidance and comply with the AGAR requirements.

137. CONSIDER THE LETTER FROM ST GILES THE ABBOTT FOR FUNDING TO SUPPORT THE RENOVATION OF THE CHURCH CLOCK

The Committee reviewed following the deferral from Full Council and agreed to award a miscellaneous grant of £200, as the grant applications will reopen in September for the upcoming year should St Giles wish to apply for a formal grant.

COMMITTEE ACTION PLAN

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138. REVIEW OF COUNCIL BANKING & MANDATE

R. Parker advised that this facility wasn't available at the banking hub and would visit the branch in Hanley to see if a business team member could meet at the Lodge or banking hub rather than all members travelling into Branch.

139. MID TO LONG-TERM FINANCIAL PLANNING

The plan was reviewed and updated accordingly and will continue to form a base for Council's financial plans. The Allotments will form an agenda item on Leisure & Operations for further investigation

140. REVIEW OF FINANCIAL REGULATIONS

The RFO recommended to the Committee that they will provide a draft template of the regulations, as this will be too time-consuming for the Committee to review and will present the draft copy in September for consideration. This was agreed and approved.

There being no further business the meeting was brought to a close.

Signed……..