MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 15th JANUARY 2024 AT THE FIRE STATTION

485. PRESENT – Councillors S. Ellis (Chair), I. Plant Mrs P. Upton, D. Wilson and P. Routledge.

486. APOLOGIES – Councillor G. Bentley, V. O'Shea (Vice Chair), C. Clark, and J. Mason

487. ABSENT – Councillors J. Aberley and R. Talbot

488. DECLARATIONS OF INTEREST – None

489. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

490. CONFIRMATION OF THE MINUTES OF MONDAY 11TH DECEMBER 2023 –
Minute 444 was reviewed to ensure motions are actioned accordingly, this will be recorded within the action plan. The minutes were approved and confirmed as correct.

491. PAYMENTS FOR APPROVAL JANUARY–

Description	Supplier	Net	VAT	Total
Play equipment Maintenance	Alliance Environmental Services	£318.47	£63.69	£382.16
Play equipment Maintenance	Alliance Environmental Services	£419.00	£83.80	£502.80
General Maintenance	Homepoint	£25.67	£5.13	£30.80
IT Equipment	PCone Computer Solutions	£2,375.00	£475.00	£2,850.00
Cemetery Ext - Technical Design	Hewitt & Car Services	£500.00	£100.00	£600.00
Youth Shelter	Lightmain	£12,780.00	£2,556.00	£15,336.00
Window Cleaning	AH Window Cleaning	£13.00		£13.00
Mayors Civic Carol Service Refreshments	Cllr L Whitehouse	£33.09		£33.09
Photocopier Usage Charges	Xerox	£55.08	£11.02	£66.10
	Total	**£16,519.31**	**£3,294.64**	**£19,813.95**

RECOMMENDATIONS TO FULL COUNCIL

492. APPROVE THE BANK RECONCILIATION FOR NOVEMBER 2023 - The bank reconciliation for November 2023 was reviewed and accepted as a true record, with a recommendation for Full Council to approve.

493. PAYMENTS & RECEIPTS LIST REPORTS FOR NOVEMBER 2023 – Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve.

494. SUMMARY OF PAYMENTS & RECEIPTS YEAR TO DATE

Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve. Main areas of discussion listed below:

- BT Contract Renewal – R. Parker to discuss requirements further with Cllr J. Aberley.
- Flags proposal – R. Parker reviewed the information received from Cllr P Upton, contacted the supplier if invoicing payment is available.
- Body Camera – Ensure this is purchased this has been approved by Full Council.
- Locketts Auction – Review where this income could be potentially allocated.
- Budget proposals from last year review if any can be accommodated with any underspend.

COMMITTEE ACTION PLAN ITEMS

495. WEBSITE UPDATE

The Committee were advised there is currently no further updates on the progress, however the provider has been contacted for a progression report and extended the invitation to attend the next Finance & Resources Committee meeting in February. This will remain as an ongoing agenda item until the project is delivered.

496. MINUTE 444 PROGRESSION REPORT

- £1600 for 2 new gazebos
  – Gazebos to be ordered from the previous supplier at the earliest convenience
- £250 for PA equipment
  – It was agreed that Cllr I. Plant would obtain costings and equipment specification.
- £1000 Goal post to be erected at Kenilworth
  – R. Parker will review with D Mullington on equipment requirements and costings.
- £3000 Remembrance Day – (infrastructure for the event, carpet & standard mount)
  – R. Parker will arrange a meeting with Rev G Higgs & RBL to review the requirements for the mount and contact Mr. J. Plant for costings.

There being no further business the meeting was brought to a close.

Signed…….