MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY13TH JANUARY 2025

410. PRESENT – Councillors M. Staton (Chair), V. O'Shea (Vice Chair), I. Plant, Ms P Upton, C. Clark, D. Wilson and S. Ellis. Councillors L. Wood-Williams and P Routledge.

411. APOLOGIES – None.

412. DECLARATIONS OF INTEREST –

Councillor P. Upton declared an interest in any matters relating to Team Cheadle as she is a member and Creative Cheadle as they are both closely linked.

Councillor I. Plant declared an interest matters relating to Homelink as his chosen Charity as SMDC Chairman. Cheadle in Bloom has he is the treasurer, Team Cheadle as he is a member along with Creative Cheadle as they have close links to the group.

Councillor M. Staton declared an interest in matters relating to the Team Cheadle grant as he is the applicant. Creative Cheadle as his wife is a member and the Cheadle Carnival grant as a family member is employed by the applicant.

413. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

414. CONFIRMATION OF THE MINUTES OF MONDAY 9TH DECEMBER 2024 –

The minutes were approved and confirmed as correct.

415. CONFIRMATION OF THE MINUTES OF WEDNESDAY 18TH DECEMBER 2024 –

The minutes were approved and confirmed as correct.

416. PAYMENTS FOR APPROVAL JANUARY 2025–

All payments were reviewed by the Committee and approved accordingly.

Supplier	VAT Type	Net	VAT	Total
AH Window Cleaning	Z	15.00		15.00
Happy Pig Company	Z	1,137.00		1,137.00
City Illuminations	S	3,800.00	760.00	4,560.00
Woodward Printers	Z	80.00		80.00
Redeezine	Z	50.00		50.00
Happy Pig Company	Z	140.00		140.00
Shaw & Sons Ltd	S	463.00	92.60	555.60
Interoffice Ltd	S	112.71	22.55	135.26
Interoffice Ltd	E	82.50		82.50
A. J. Beaman Construction	S	5,200.00	1,040.00	6,240.00
A. J. Beaman Construction	S	11,250.00	2,250.00	13,500.00
Total		**22,330.21**	**4,165.15**	**26,495.36**

417. REVIEW OF GRANT APPLICATION FOR 2025/2026 –

		Agreed
Applicant	£	£
CAB	£6,000	**£1,000**
Creative Cheadle	£3,000	**£2,000**
Cheadle Guild Hall	£800	**£0**
Cheadle in Bloom	£3,500	**£3,500**
Team Cheadle	£3,000	**£3,000**
Cheadle Carnival	£5,000	**£4,500**
Homelink	£6,000	**£6,000**
Total	**£27,300**	**£20,000**

The Committee agreed the grant awards as above with Cheadle Guild Hall moving to the miscellaneous grants and will receive a £200 grant. CAB grant was reduced due to there no premises based within Cheadle, however, the grant will support the services delivered within Cheadle directly and will be stipulated that the funds are to be ring- fenced for Cheadle. Councillors I Plant, P. Upton and M. Staton abstained from voting to the grants they have declared any interests.

RECOMMENDATIONS TO FULL COUNCIL

418. APPROVE THE BANK RECONCILIATION FOR NOVEMBER 2024 - The bank reconciliation for November 2024 was reviewed and accepted as a true record. The RFO explained the bank reconciliation difference of £125 relates to Cheadle United Charities application and will be transferred back to the CUC accordingly. The adjustment of £7.34 for the reversal transaction to balance the bank reconciliations the Committee accepted this and recommends Full Council approval.

	Bank Reconciliation at 30/11/2024			
	Cash in Hand 01/04/2024			401,623.66
	ADD			
	Receipts 01/04/2024 - 30/11/2024			495,678.18
				897,301.84
	SUBTRACT			
	Payments 01/04/2024 - 30/11/2024			484,486.15
A	**Cash in Hand 30/11/2024** (per Cash Book)			**412,815.69**
	Cash in hand per Bank Statements			
	Petty Cash	30/11/2024	100.00	
	Business Money Manager	30/11/2024	414,511.55	
	Current Account	30/11/2024	2,500.00	
				417,111.55
	Less unpresented payments			4,170.86
				412,940.69
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**412,940.69**
	Error A does NOT equal B			
	ERROR IS	**£-125.00**		

419. PAYMENTS & RECEIPTS LIST REPORTS FOR NOVEMBER 2024 – Reviewed RFO highlighted the following transactions there is additional for NI payment from October, further review of the payment for electricity for Freehay defib was considerably higher. The reports were accepted as a true record, with a recommendation for Full Council to approve.

420. REVIEW YEAR-TO-DATE EXPENDITURE

The Committee reviewed the year-to-date expenditure with a recommendation for Full Council approval. The water bills highlighted concerns due to the increase in charges, there is no obvious usage increase that would reflect this. Councillor Plant advised that there is a scheduled meeting with the water board within the next 10 days for investigation. The BTEC Committee projects were discussed in preparation for Full Council approval the funding from the UKSPF fund which will provide funding for the signage project within the Town. However, the initial expenditure outlay of £2315.84 will need to be provided by the Town Council and claimed for within this financial year. The welcome to Cheadle signs project of £1502.79 which received prior approval if not completed/deferred within this financial year it was agreed to set up a reserve. The RFO advised, if possible, for the next meeting both December and January's accounts are available to provide a more accurate view of the expenditure for 2024/2025 to enable the Committee to establish any required expenditure/virements.

421. RETROSPECTIVE APPROVAL OF EXPENDITURE – REPLACEMENT BOILER FOR THE LODGE

The Committee approved the retrospective expenditure for the replacement boiler at the Lodge following the emergency approval.

COMMITTEE ACTION PLAN

422. MONITORING OF EXPENDITURE FOR TEAN ROAD REC PROJECT

No further updates since the last meeting but will continue to monitor.

423. MID TO LONG-TERM FINANCIAL PLANNING

The plan was reviewed following the last meeting and will continue to form a base for Councils financial plans.

424. REVIEW OF COUNCILS BANKING ARRANGMENTS

The Committee members will need to complete the correct forms which the RFO will provide at the next meeting and members will need to provide the correct ID and take this into NATWEST.
The mandate will include the following members – Mark Staton, Vicky O'Shea, Paulette Upton, Chris Clark, Stephen Ellis, Denis Wilson.
The online banking – Rachel Parker & Dave Mullington.
The committee will review the banking arrangements for high interest accounts available to see if funds can be moved into these accounts to provide higher income for Council.

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425. REVIEW OF HAPPY PIG CONTRACT

The bill of quantities to be amended with the following
Removal Churchill Road - Gates open/close – Toilet cleaning
Call outs to be consolidated to all areas then split between sites
Bowling Pavillion to be added for cleaning
Further discussion is required relating to the gates open/close on Tean Road
Committee will review at the next meeting.

426. REVIEW OF COMMUNITY REASSURANCE CONTRACT

Item deferred until next meeting to allow Cllr P Upton to meet with SMDC regarding potential funding.

427. REVIEW OF LENGTHSMAN CONTRACT

The Committee instructed the Clerk to review all the lengthsman works completed over the last 12 months and submit a report for the Committee to review.

There being no further business the meeting was brought to a close.

Signed……