MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 11th SEPTEMBER 2023 AT THE FIRE STATION AT 7PM.

226. PRESENT – Councillors V. O'Shea (Vice Chair), I. Plant, S. Ellis, C. Clark and J. Mason.

227. APOLOGIES – Councillors M. Staton and M. Haines.

228. ABSENT – Councillors J Aberley and R. Talbot

229. DECLARATIONS OF INTEREST – None

230. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

231. CONFIRMATION OF THE MINUTES OF MONDAY 10TH JULY 2023 – Approved and confirmed as correct.

232. CHEADLE UNITED CHARITIES BANK RECONCILIATION- Approved and signed by the chair including the corresponding bank statement, all of which were confirmed as correct.

233. PAYMENTS FOR APPROVAL SEPTEMBER–

Description	Supplier	Net	VAT	Total
Maintenance Supplies	Homepoint	£101.35	£20.27	£121.62
Community Reassurance	Nicky Derrett	£2,642.50		£2,642.50
Churchill Road Ground Works	Town & Country Staffs Ltd	£1,650.00	£330.00	£1,980.00
Repairs to disabled toilet due to vandalism	Geoff Kent	£120.00		£120.00
Tree Crown Reduction - Tean Road	ARB (Tree Care Specialists) Ltd	£695.00	£139.00	£834.00
Cemetery Ext - Revised planning Application	Hewitt & Car Services	£300.00	£60.00	£360.00
Photocopier quarterly charges	Xerox	£77.62	£15.52	£93.14
Weekly Newspaper	Ali's News & Convenience Store	£30.60		£30.60
Memorial Removal	Nettlebank	£260.00		£260.00
	Total	**£5,877.07**	**£564.79**	**£6,441.86**

234. CAB GRANT APPLICATIONS DEFERRED–

CAB Grant – This item was deferred to the next meeting as unfortunately the documents weren't available at the meeting for the Committee to consider.

RECOMMENDATIONS TO FULL COUNCIL

235. APPROVE THE REVISED BANK RECONCILIATION FOR MARCH 2023 - The bank reconciliation for March 2023 was reviewed, R. Parker explained the bank reconciliation has been amended due to the end of year adjustments following the external auditor and accepted as a true record, with a recommendation for Full Council to approve.

236. PAYMENTS & RECEIPTS LIST REPORTS FOR JUNE AND JULY 2023 – Reviewed & accepted both reports as a true record, with a recommendation for Full Council to approve.

237. SUMMARY OF PAYMENTS & RECEIPTS YEAR TO DATE
Reviewed & accepted as a true record, with a recommendation for Full Council to approve.

238. LENGHTHSMAN SCHEME
The Committee recommends to write the County Council to see what funding is available for locations within the Town Centre and High Street, as these locations are in need of attention for maintenance to weeding and cleaning. This then could be utilised within the Lengthsman Scheme to carry out this work on a regular basis to ensure that the Town is kept to a high standard.

239. PUBLIC LIABILITY INSURNACE – COUNCIL TO CONSIDER PLI LEVELS FOR OUTSIDE VENDORS ON CTC LAND
The Committee recommends to accept the guidance criteria received from Staffordshire Moorlands District Council and the levels that are required for vendors. Each will be reviewed against these levels and the relevant risk assessments. Discussions were held relating to vendors such as small stalls that carry out tombola's to raise funds, it was confirmed that if such stalls were to use Town Councils gazebos/tables and they were erected by the Town Council this would then be covered by the Town Councils PLI but this would only be applicable if this was a Town Council event, therefore when this is an outside body it would then fall to the organisers of the event and the Town Council wouldn't be responsible.

COMMITTEE ACTION PLAN ITEMS

240. REVIEW OF COMMITTEE ACTION PLAN & FUNDING OPERTUNITIES

The action plan was reviewed and confirmed as correct with the addition of funding opportunities. This will be included as an agenda item for each meeting to monitor progress. Additional items were to include costings for a body camera for the community reassurance program to combat anti-social behaviour and to include on the agenda for Leisure & operations committee with the view to attend meetings with the police.

241. PREPARATIONS FOR 2024/2025 BUDGET

The RFO advised the committee that the budget will be included on the agendas for all standing committees to allow notice for any budget considerations that they wish to put forward. The Committee were also advised that the committee should produce a 3-5 year budget to allow the Council to set out its objectives for delivery and a full in depth review of its assets to establish the investment required which can be allocated over forthcoming years to build reserves.

242. LENGHTHSMAN SCHEME

The Committee recommends writing to the County Council to see what funding is available for locations within the Town Centre and High Street, as these locations are in need of attention for maintenance to weeding and cleaning. This then could be utilised within the Lengthsman Scheme to carry out this work on a regular basis to ensure that the Town is kept to a high standard.

There being no further business the meeting was brought to a close.

Signed…….

	Bank Reconciliation at 30/06/2023			
	Cash in Hand 01/04/2023			301,459.81
	ADD			
	Receipts 01/04/2023 - 30/06/2023			197,262.22
				498,722.03
	SUBTRACT			
	Payments 01/04/2023 - 30/06/2023			53,790.85
A	**Cash in Hand 30/06/2023** (per Cash Book)			**444,931.18**
	Cash in hand per Bank Statements			
	Petty Cash	30/06/2023	100.00	
	Current Account	30/06/2023	2,500.00	
	Business Money Manager	30/06/2023	442,437.85	
				445,037.85
	Less unpresented payments			106.67
				444,931.18
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**444,931.18**
	A = B Checks out OK			