MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 12TH JULY 2023 CHEADLE FIRE STATION AT 7PM.

146. PRESENT – Councillors M. Staton (Vice Chair), V. O'Shea, I. Plant, S. Ellis, J. Aberley and C. Clark

147. APOLOGIES – Councillors, J. Mason and M. Haines.

148. DECLARATIONS OF INTEREST – Councillor S Ellis in matters relating to the Community band due to a relative being a member.

149. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

150. APPROVAL OF NEW COMMITTEE MEMEBERS – The new members Councillor Aberley & Councillor Clark were approved and welcomed onto the committee.

151. CONFIRMATION OF THE MINUTES OF WEDNESDAY 12TH JUNE 2023 – Approved and confirmed as a correct.

152. BRIEF INTRODUCTION ON CHEADLE TOWN COUNCIL FINANCES– R. Parker presented the committee with a short slide show to highlight council procedures, responsibilities, breakdown of the council's finances and useful links for legislation material. This will be distributed to the committee.

153. PAYMENTS FOR APPROVAL JULY – All payments listed were approved for payment.

Code	Description	Supplier	Net	VAT	Total
Infrastructure Reserve	Carpet - The Lodge	Ian Sunderland Carpets & Flooring	£287.50	£57.50	£345.00
Community Reassurance	Community Reassurance	Nicky Derrett	£2,170.00		£2,170.00
Maintenance/Repairs	Call out & Repairs to Leak at Cemetery & Bowling Green	Geoff Kent	£180.00		£180.00
Advertising	Co - Option Banner	Rowlinson Signs Ltd	£59.40	£11.88	£71.28
Kings Coronation	Kings Coronation - Community Band	Cheadle Community Band	£75.00		£75.00
Stationery/Printing/Postage	Stationery	Interoffice Ltd	£253.58	£50.72	£304.30
Stationery/Printing/Postage	Photocopier quarterly charges	Xerox	£77.62	£15.52	£93.14
		Total	**£3,103.10**	**£135.62**	**£3,238.72**

154. COUNCIL TO CONSIDER GAZEBO REPLACEMENT FOLLOWING LOSS DURING CHEADLE CARNIVAL–

Following the loss of a gazebo during the Cheadle Carnival it was resolved that the Council would purchase a replacement gazebo from the provider previously purchased with an approximate cost of £495. This would be ordered immediately to ensure that the gazebo would be available for the forth coming event Party in the Park. Cheadle Carnival would be invoiced accordingly.

155. UPDATE ON VAT LEGISLATION FOR LOCAL COUNCILS ON LESIURE SERVICES–

The committee were informed of the changes to VAT charges for leisure activities for local councils and that the Council would not charge VAT on these facilities.

RECOMMENDATIONS TO FULL COUNCIL

156. BANK RECONCILIATION FOR MAY - The bank reconciliation for May 2023 was reviewed & accepted as a true record, with a recommendation for Full Council to approve.

157. PAYMENTS & RECEIPTS LIST REPORTS FOR MAY 2023 – Reviewed & accepted as a true record, with a recommendation for Full Council to approve.

158. SUMMARY OF PAYMENTS & RECEIPTS YEAR TO DATE

Reviewed & accepted as a true record, with a recommendation for Full Council to approve.

159. REVIEW OF COUNCILS DIRECT DEBITS & CONTRACTUAL MONTHLY PAYMENTS

Reviewed & accepted as a true record, with a recommendation for Full Council to approve.

160. REVIEW AND UPDATE BANK MANDATE & ONLINE BANKING

It was agreed that the members listed below would be added to the bank mandate

Councillors: Mark Staton, Vicky O'Shea, Stephen Ellis, James Aberley, Chris Clark, Jonathan Mason, Mike Haines and Richard Talbot. Mrs Rachel Parker and Mr David Mullington to be updated on the online banking for all the relevant accounts.

COMMITTEE ACTION PLAN ITEMS

161. REVIEW ACTION PLAN OF THE COMMITTEE & FUNDING OPPORTUNITIES

The telephone and broadband contracts require review to obtain the Councils requirements and to obtain 3 quotes for the committee, Cllr Aberley will assist R. Parker in procuring this information.

Lengthsman agenda item to be added to the next meeting for review on optimizing the scheme and protentional works required.

R. Parker to obtain updates from D Mullington on Happy Pig contract, Mayoral Chains and Council Risk Assessment in preparation for the next committee meeting.

162. <u>FUNDING/GRANT APPLICATION POSSIBLE TRAINING</u>

R. Parker to scope training available for funding opportunities. Funding opportunities are available from the Community Safety Partnership to target Anti-Social Behaviour awaiting further information on the criteria. Cllr M Staton to distribute the email from Angela Dale relating to the 106 funds.

There being no further business the meeting was brought to a close.

Signed…….

	Bank Reconciliation at 31/05/2023			
	Cash in Hand 01/04/2023			301,459.81
	ADD			
	Receipts 01/04/2023 - 31/05/2023			193,036.95
				494,496.76
	SUBTRACT			
	Payments 01/04/2023 - 31/05/2023			37,619.30
A	**Cash In Hand 31/05/2023** (per Cash Book)			**456,877.46**
	Cash in hand per Bank Statements			
	Petty Cash	31/05/2023	100.00	
	Current Account	31/05/2023	2,500.00	
	Business Money Manager	31/05/2023	454,370.60	
				456,970.60
	Less unpresented payments			93.14
				456,877.46
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**456,877.46**
	A = B Checks out OK			