MINUTES OF THE CHEADLE TOWN COUNCIL FINANCE & RESOURCES COMMITTEE MEETING HELD ON MONDAY 10th FEBRUARY 2025

464. PRESENT – Councillors M. Staton (Chair), I. Plant, C. Clark, D. Wilson**,** S. Ellis and A.Thomas.

465. APOLOGIES – Councillors V. O'Shea (Vice Chair) and Ms P Upton.

466. DECLARATIONS OF INTEREST –

Councillor I. Plant declared an interest in matters relating to Homelink as his chosen Charity as SMDC Chairman. Cheadle in Bloom has he is the treasurer, Team Cheadle as he is a member along with Creative Cheadle as they have close links to the group.

Councillor M. Staton declared an interest in matters relating to the Team Cheadle grant as he is the applicant. Creative Cheadle as his wife is a member and the Cheadle Carnival grant as a family member is employed by the applicant.

467. SECTION 33 DISPENSATION REQUESTS – None

RESOLVED ITEMS

468. CONFIRMATION OF THE MINUTES OF MONDAY 13th JANUARY 2025 –
The minutes were approved and confirmed as correct.

469. PAYMENTS FOR APPROVAL FEBRUARY 2025 –
All payments were reviewed by the Committee and approved accordingly.

Description	Supplier	VAT Type	Net	VAT	Total
Window Cleaning	AH Window Cleaning	Z	15.00		15.00
Replacement Boiler	Geoff Kent	Z	2,900.00		2,900.00
Maintenance Contract	Happy Pig Company	Z	1,137.00		1,137.00
Community Reassurance	Nicky Derrett	Z	893.00		893.00
Christmas Lights Civic Refreshr	Cheadle Library	Z	60.00		60.00
Hire of Chambers	JJ Construction Ltd	Z	1,680.00		1,680.00
IT Support	PCone Computer Solutions	S	60.00	12.00	72.00
Mayors Fund Raising Award	MIND Charity	Z	546.35		546.35
Mayor fund Raising Award	Paddles	Z	546.35		546.35
Photocopier Usage Charges	Xerox	S	27.49	5.50	32.99
The Paddock Planters Applicati	Staffordshire County Counc	Z	205.00		205.00
Maintenance Contract	Happy Pig Company	Z	140.00		140.00
	Total		**8,210.19**	**17.50**	**8,227.69**

470. CONSIDER MISCELLANEOUS GRANT –
The Committee approved the miscellaneous grant of £200 for Cheadle Town Football Club Under 10's.

471. REVIEW OF GRANT APPLICATION FOR 2025/2026 –

The Committee received the information related to the Cheadle Carnival and voted to keep the grant applications as previously agreed with the exception of the carnival grant.

RECOMMENDATIONS TO FULL COUNCIL

472. APPROVE THE BANK RECONCILIATION FOR DECEMBER 2024 - The bank reconciliation for December 2024 was reviewed and accepted as a true record. The RFO explained the bank reconciliation difference of £125 relates to Cheadle United Charities application and will be transferred back to CUC which was completed in January and should resolve the balance.

	Bank Reconciliation at 31/12/2024			
	Cash in Hand 01/04/2024			401,630.52
	ADD			
	Receipts 01/04/2024 - 31/12/2024			502,037.22
				903,667.74
	SUBTRACT			
	Payments 01/04/2024 - 31/12/2024			511,915.10
A	**Cash in Hand 31/12/2024** (per Cash Book)			**391,752.64**
	Cash in hand per Bank Statements			
	Petty Cash	31/12/2024	100.00	
	Business Money Manager	31/12/2024	393,448.50	
	Current Account	31/12/2024	2,500.00	
				396,048.50
	Less unpresented payments			4,170.86
				391,877.64
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**391,877.64**
	Error A does NOT equal B			
	ERROR IS	**£-125.00**		

473. PAYMENTS & RECEIPTS LIST REPORTS FOR DECEMBER 2024 –

Reviewed & accepted reports as a true record, with a recommendation for Full Council to approve.

474. REVIEW YEAR-TO-DATE EXPENDITURE

The Committee reviewed the year-to-date expenditure with the recommendation for Full Council approval.

475. REVIEW OF GAMES & BURIAL FEES

The Committee reviewed the fees for the forthcoming year and agreed to increase the –

- Burial & Memorial Fees increase by 3%.
- The games fees are as follows

Bowling Club Fees – Adult £45, Over 65's £35, Student £20 juniors no charge
Bowling Fees non -Club Members – Adult £50, Over 65's £40
Football – Juniors £15 per match Adult £35 per match

476. TO REVIEW & APPROVE THE WASTE CONTRACTS FOR THE LODGE & CEMETERY

The Committee reviewed the rolling contract for 2025/26 this remains within budget and was accepted.

477. RECOMMENDATION OF APPROVAL FOR COSTINGS FROM BTEC FOR TOWN CENTRE SIGNAGE

D – Road/Tourist Signs and Installation Fees

D1 - Modular finger Post Signs
£535.08 (inc vat and delivery) x 2 Total = £1,070.16 (inv vat)

D2- WC Toilet Signs
Three WC signs = £171.68 (inc vat)

D3 - LC Construction (installation fees)
Fit 2no. finger posts to the marked locations
Fit 3no. fascia signs to the wc block
Total GBP 1,074.00 (inc vat)
Total = £2,315.84 (inc vat)

This expenditure will be covered by the UKSPF fund and was approved by the committee.

COMMITTEE ACTION PLAN

478. MONITORING OF EXPENDITURE FOR TEAN ROAD REC PROJECT

No further updates since the last meeting but will continue to monitor. The grant applications are under way and will be submitted in due course.

479. MID TO LONG-TERM FINANCIAL PLANNING

The plan was reviewed following the last meeting and will continue to form a base for Councils financial plans.

480. REVIEW OF COUNCILS BANKING ARRANGMENTS

The relevant documents were given to members for completion for the Full Council in March to allow them to be countersigned. Members will need to take the signed documents into branch. The Committee agreed the inclusion of Councillor Alan Thomas for the bank mandate following Councillor Thomas co-option onto Council.

481. TEAN ROAD DEVELOPMENT MAINTENANCE PROPOSALS

The Committee deferred this agenda item to Leisure & Operations to review a schedule for the required and costings for the Finance Committee to review.

482. REVIEW OF FINANCIAL REGULATIONS

The RFO presented the Committee with a draft version of the NALC model Regulations this is under review for further amendments and best practices for Cheadle Town Council.

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483. REVIEW OF HAPPY PIG CONTRACT

This item was deferred due to amendments following the Leisure & Operations review of the requirements for the developments on Tean Road.

484. REVIEW OF COMMUNITY REASSURANCE CONTRACT

R Parker advised the Committee that Cllr P. Upton had met with SMDC and secured funding of £5000 retrospectively for last year's program and Cllr Upton will provide further update at the next meeting.

485. REVIEW OF LENGTHSMAN CONTRACT

This agenda item was deferred for further review once the relevant information is available.

There being no further business the meeting was brought to a close.

Signed…….