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18th June 2025

Dear Sir/Madam,

You are HEREBY SUMMONED to attend a **MEETING of the BTEC COMMITTEE on MONDAY 23rd June 2025 at 7.00 p.m at BOWLING PAVILION, TEAN ROAD MEMORIAL GROUND**

Yours faithfully
Rachel Parker
Deputy Clerk/RFO

A G E N D A

1. **Apologies.**
2. **Declarations of Interest.**
3. **Section 33 Dispensation request.**
4. **To Confirm the Minutes of the Meeting of Monday 31st March 2025**
5. **To Review Terms of Reference and Committee Membership – see attached**
6. **Review Current Projects and New Proposals for Consideration. (Current Project attached)**
7. **Committee to Consider Project Delivery & Proposed Working Groups.**
8. **Update from Empty Shop Working Group - Committee to Review and Consider any Recommendations.**
9. **Committee to Consider SMDC Representative to Attend the Next Meeting to Provide Further Information Regarding Cheadle Market & Leisure Centre – Cllr L Wood Williams**
10. **Committee to Consider Public Engagement at Committee Meetings – Cllr L Wood Williams**
11. **Consider the Adoption of a BTEC Email address – Cllr L Wood Williams**

EXCLUSION OF THE PRESS AND PUBLIC

In pursuant of Section (100) 4 of the Local Government Act 1972 the Public and Press be excluded from the Meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that exempt information as defined under section 100 (1) of the Local Government Act may be disclosed to the public.

CONFIDENTIAL ITEMS

12. **Committee to Consider the Purchase of Management & Comms Software – Cllr L Wood Williams (Commercially Sensitive)**
13. **Consider the Purchase of Business Cards, Badges, Pop up Banner, Fold Out Postcard for Members of the Committee – Cllr L Wood Williams (Commercially Sensitive)**